



**INDIVIDUAL CABINET MEMBER DECISION-MAKING
RECORD OF DECISION**

PART A

DETAILS OF REPORT <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Title of report	A new written statement (agreement) for Council Gypsy and Traveller sites
Decision-maker	Deputy Leader and Cabinet Member for Housing Management
Earliest date when decision can be taken	9 May 2013
Key decision – Yes/No?	Yes
Date published on forward plan	May 2013
Date sent to cabinet member	2 May 2013
Recommendation	<ol style="list-style-type: none"> 1. That the Deputy Leader and Cabinet Member for Housing Management approve the new written agreement for residents of Southwark's Gypsy and Traveller sites. 2. That the Deputy Leader and Cabinet Member for Housing Management instruct officers to commence the process of signing up residents of the Gypsy and Traveller sites to the new agreement. 3. That the Deputy Leader and Cabinet Member for Housing Management request a biannual update from the newly established Gypsies and Travellers officer working group.

ORIGINATING AUTHOR'S DETAILS <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Lead officer (Name and job title)	Paul Langford, Head of Operations
Report author (Name and job title)	Angela d'Urso, Business Manager
Contact Number	020 7525 0800

PART B

(Cabinet member to complete this section)

DECISION(S)

AGREED

REASONS FOR DECISION

AS ON PAPER

**ALTERNATIVE OPTIONS
CONSIDERED**

NONE

REPRESENTATIONS RECEIVED

NONE

ADDITIONAL ADVICE RECEIVED

NONE

ANY INTERESTS DECLARED

Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.

Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.

If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.

NONE

DECLARATION

I approve/~~reject~~ the recommendations set out in the report.*

or

I ~~approved an alternative course of action set out in Part B.*~~

or

~~I have referred this matter to the Full Cabinet for decision.*~~

(* - Please delete as appropriate)

Signed.......... Dated..........

Cabinet Member

Please return completed hard copy of the form to Ian Millichap, Constitutional Team, 160 Tooley Street, P O BOX 64529, London, SE1P 5LX – tel: 020 7525 7225 fax: 020 7525 7284.

Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.

